

Minute 1

On the 04th day of January, two thousand and twenty-two, at 15:00, the jury nominated by the CCMAR board of Directors on 20/12/2021, met for the meeting 1 of the call Ref. CCMAR/BM/16/2021. The meeting was held for the award of a Master's Fellowship (Bolsa de Mestrado), through the project with reference EXPL/CTA-CLI/0612/2021, named as "INDRA - Indian monsoon and vegetation dynamics: lessons from two contrasting glacial-interglacial cycles of the Middle Pleistocene" funded by the Fundação para a Ciência e a Tecnologia, I.P./MCTES through national funding (PIDDAC). The nominated jury was composed by Dr. Dulce Oliveira, Coordinator of the project and researcher at CCMAR and IPMA (president of the jury), Dr. Filipa Naughton researcher at CCMAR (member) and IPMA and Dr. Teresa Rodrigues, researcher at CCMAR (member) and IPMA, and had the following agenda items: the definition of the requirements, of the selection criteria and elaboration of the announcement of the present call.

Requirements:

Candidates must meet the following requirements:

1. The candidate must hold a bachelor degree in the fields of earth sciences, geology, biology, ecology and/or environmental sciences, or in related scientific fields.
2. The candidate must agree to be enrolled in a master's degree at the beginning of the fellowship.
3. Have a good knowledge of spoken and written English.

Non-compliance justifies exclusion from the procedure.

Preference will be given to applicants with (as demonstrated in their *Curriculum Vitae*):

1. Work experience in a scientific research laboratory, demonstrated initiative and good level of independence.
2. Experience in pollen and/or micropalaentological analyses.
3. Experience in light microscopy procedures and techniques.
4. Analytical skills, including experience in statistical analyses.

In the event of a tie between candidates during the selection process, this argument may be used to select the candidates.

Selection Criteria:

Through the analysis of the application documents the evaluation criteria for the applications and their relative weight for ranking are as follows:

1. Academic assessment (including bachelor's area and disciplinary specificity) (30%)
2. *Curriculum Vitae* and previous experience in a scientific research laboratory (30%)
3. Experience and/ or motivation in the field of study related to the work plan (30%)
4. Fluency in English, with good communication skills (oral and written) (10%)

The selection committee reserves the right to contact and interview candidates if additional information or clarification of any curricular aspect is necessary. In case it takes place, the interview aims to evaluate in more detail the curricular items used to grade the candidate according to the list above.

In the eventuality that no applicant has the necessary profile, the selection committee reserves the right to close the call without any recruitment. In the event that the selected person does not take up the position because of failure to comply with documentary requirements or any other reason, or later during the contract if they resign, the jury reserves the right, upon convenience and opportunity, to assign the position to the next applicant in accordance with the ranking positions based on the selectable list that can be used up to 6 months of the date of the present announcement.

Finally the jury prepared the announcement of the present call.

Without any other item, the present meeting has terminated. The present minute with 2 pages and annex was read, approved and shall be signed by the members of the jury.



Dr. Dulce Oliveira



Dr. Filipa Naughton



Dr. Teresa Rodrigues

ANNEX

Statement of no conflict of interests

Call no. CCMAR/BM/16/2021

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, no where, with no one, knowing the consequences of a misconduct.


We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury.

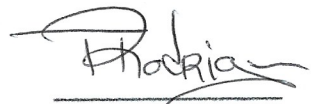
Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 04/01/2022

By the members of the Jury:


Dr. Dulce Oliveira


Dr. Filipa Naughton


Dr. Teresa Rodrigues