

## Minute 2

CCMAR/TM/09/2023

### I - Introduction

On 6<sup>th</sup> day of the month of May, two thousand and twenty-three, at 12:20 hours, the jury nominated by the CCMAR board of Directors on 26-04-2023, met by videoconference, for the second meeting of the call Ref. CCMAR/TM/09/2023. The meeting was held for the award of a vacancy for a Multimedia Technician (Técnico de Multimédia) (M/F), to satisfy temporary needs under an uncertain term employment contract in order to support the work carried in the context of CCMAR projects. The nominated jury was composed by Doctor Rita Abecasis, responsible for the communication department (president of the jury), Professor Jorge Martins, researcher at CCMAR and member of the board of directors (member) and Professor Ana Grenha, researcher at CCMAR and member of the board of directors (member) and had the following agenda items: admission and evaluation of the applications admitted to the position CCMAR/TM/09/2023.

### II – Candidates

18 applications were received for the position of Multimedia Technician:

- Afonso de Oliveira Pereira
- Vinicius Viana Mota
- Pedro Miguel Morais Nogueira
- Rafael Marques de Oliveira Mathias
- Francisca Ribeiro Soares
- Bruno Castro Máximo
- Bruno Miguel Marques de Meneses
- Gonçalo Nuno Gama Jeremias
- Nuno Miguel Martins Gonçalves
- Tiago José Dias Charrua
- Bernardo Vilas-Boas de Sá Caldas
- Camila Pires Wanderley
- Camilo Bravo Molano
- Ana Helena Rodrigues dos Santos e Medeiros
- Tiago Filipe David Viegas
- Celia Maria Fernandes Palma
- Tiago Miguel Mesquita da Silva Oliveira
- Tomás Guerreiro Alves

### III – Admission and Evaluation of applications

The 18 candidates who applied were admitted to the evaluation and ranking phase (Table 1).

The Jury felt the need to interview 3 candidates to evaluate in more detail the curricular items used to grade the candidates according to the criteria:

- Afonso de Oliveira Pereira
- Bernardo Vilas-Boas de Sá Caldas
- Tiago Filipe David Viegas

The candidate Afonso de Oliveira Pereira failed to attend the interview. The remaining 2 candidates were interviewed on the 6<sup>th</sup> of June 2023.

The Jury evaluated the application documents of the eligible candidates, and applied the classification criteria and the respective weightings set out in the notice of opening of the call, as shown in table 1 below:

Table 1. Table with the evaluation of applications.

Name	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Final Classification
Afonso de Oliveira Pereira	20	15	10	10	55
Vinicius Viana Mota	21	20	10	10	61
Pedro Miguel Moraes Nogueira	30	20	10	20	80
Rafael Marques de Oliveira Mathias	16	20	0	10	46
Francisca Ribeiro Soares	5	15	10	10	40
Bruno Castro Máximo	5	24	0	10	39
Bruno Miguel Marques de Meneses	5	20	0	10	35
Gonçalo Nuno Gama Jeremias	5	30	0	10	45
Nuno Miguel Martins Gonçalves	18	5	10	10	43
Tiago José Dias Charrua	19	15	10	10	54
Bernardo Vilas-Boas de Sá Caldas	25	30	20	20	95
Camila Pires Wanderley	5	5	10	0	20
Camilo Bravo Molano	15	15	20	10	60
Ana Helena Rodrigues dos Santos e Medeiros	20	30	10	16	76
Tiago Filipe David Viegas	28	30	20	20	98
Celia Maria Fernandes Palma	10	30	20	10	70
Tiago Miguel Mesquita da Silva Oliveira	20	30	20	15	85
Tomás Guerreiro Alves	25	13	15	20	73

Criteria:

1. Experience (30%)
2. Portfolio (30%)
3. Motivation letter (20%)
4. Qualifications (20%)

Table 2. Ordered classification table - Ref. CCMAR/TM/09/2023- indicating the final score and ranking of candidates admitted to the call.

Name	Final classification	Ranking
Tiago Filipe David Viegas	98	1 <sup>st</sup>
Bernardo Vilas-Boas de Sá Caldas	95	2 <sup>nd</sup>
Tiago Miguel Mesquita da Silva Oliveira	85	3 <sup>rd</sup>
Pedro Miguel Morais Nogueira	80	4 <sup>th</sup>
Ana Helena Rodrigues dos Santos e Medeiros	76	5 <sup>th</sup>
Tomás Guerreiro Alves	73	6 <sup>th</sup>
Celia Maria Fernandes Palma	70	7 <sup>th</sup>
Vinicius Viana Mota	61	8 <sup>th</sup>
Camilo Bravo Molano	60	9 <sup>th</sup>
Afonso de Oliveira Pereira	55	10 <sup>th</sup>
Tiago José Dias Charrua	54	11 <sup>th</sup>
Rafael Marques de Oliveira Mathias	46	12 <sup>th</sup>
Gonçalo Nuno Gama Jeremias	45	13 <sup>th</sup>
Nuno Miguel Martins Gonçalves	43	14 <sup>th</sup>
Francisca Ribeiro Soares	40	15 <sup>th</sup>
Bruno Castro Máximo	39	16 <sup>th</sup>
Bruno Miguel Marques de Meneses	35	17 <sup>th</sup>
Camila Pires Wanderley	20	18 <sup>th</sup>

V - Conclusion

The candidates obtained a final classification between 20 and 98 points (Table 1), with the candidate **Tiago Filipe David Viegas** having the highest classification (98 points; Table 2).

Considering the elements presented, the candidate **Tiago Filipe David Viegas** gathers conditions for the purposes of eventual selection so the jury proposes the ratification of this decision to the CCMAR Board.

The Jury will proceed to the right of prior hearing of the candidates, setting a deadline of 10 working days to claim what they consider to be convenient, whether in relation to scientific or procedural matters.

With no other item on the agenda, the meeting of which these minutes were drawn up was closed, with 4 pages and annex, which after being read and approved were signed by the members of the jury.

Dr. Rita Abecasis

Professor Jorge Martins

Professor Ana Grenha

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## **Annex**

### **Statement of no conflict of interests**

Call no. CCMAR/TM/09/2023

We, the undersigned, fully understand the confidential nature of the assessment process and agree not to disclose or discuss its materials, nowhere, with no one, knowing the consequences of a misconduct.

We further declare that we have no direct or indirect financial, economic or personal interest that could compromise our impartiality and autonomy as members of this Jury. Thus, we declare under word of honor that we will not evaluate candidates with whom we have a conflict of interest, for what we will require our immediate replacement.

Date: 06/06/2023

By the members of the Jury:

Dr. Rita Abecasis

Professor Jorge Martins

Professor Ana Grenha